

## **St. Jude Catholic School**

### **Acceptable Use Policy for Technology**

The **Mission Statement for Saint Jude Catholic School** states the following:

We, the Faculty and Staff of Saint Jude Catholic School, will continue our commitment to the threefold purpose of Christian education as defined by the National Conference of Catholic Bishops: to proclaim the word, to build community, and to serve God and Humankind.

The **Mission Statement in the Technology Curriculum Guide** for the Archdiocese of Indianapolis states the following:

Teachers in the Archdiocese of Indianapolis integrate technology throughout the curriculum. By using technology as a tool to create new opportunities for learning, teachers prepare students to model Christian values in a technological world.

The Internet is a necessary tool for life long learners of the 21<sup>st</sup> century. The use of technology requires that as an institution we establish rules for the use of available technology.

Use of the Internet is a privilege, not a right; therefore, the computer teacher/technology coordinator or designee may review and examine all files and communications to maintain system integrity and to insure compliance with school policy. The school retains the right to edit any materials in a student's computer work file that is not related to our educational or curriculum areas. With just cause, any member of Saint Jude School Community may request that the system administrator deny or revoke, or suspend specific user accounts. In order to ensure adherence to the school's Acceptable Use Policy, teachers and administrators reserve the right to monitor all activity on the system and to inspect any files, including mail stored on the system. Privacy is not guaranteed.

### **School's Responsibilities**

- To notify parents that their child will have access to Internet services and to provide alternate activities for those students whose parents do not wish their child to have Internet privileges.
- To make Internet policies and procedures available for review by all parents, guardians, staff members, and members of the school community.
- To provide descriptions of inappropriate internet uses and their consequences (see Inappropriate Uses)
- To provide guidelines for responding to unsolicited on-line contact, and safeguarding personal information.

### **Student's Responsibilities**

- To use the Internet as a tool for learning. Exploration and inquiries must have a direct correlation to the Indiana and Archdiocese of Indianapolis mandated curriculum or a specific classroom application.
- To obtain permission of the appropriate professional staff member before accessing the Internet or any other school resource.
- To follow all general classroom and lab rules.
- To comply with all local, State, and Federal laws.

## Parent/Guardian's Responsibilities

- To encourage proper use of on-line services by their children.
- To be aware of all school guidelines for Internet use
- To realize that electronic storage areas used or accessed with school equipment or resources are treated like school lockers or desks. The computer teacher or designee may review and examine all files and communications to maintain system integrity and to ensure compliance with school policy. Files can be seized as evidence in legal procedures.

## Inappropriate Uses and Consequences

The following activities **WILL NOT BE PERMITTED** when accessing the Internet or any other telecommunication network:

- ⊗ Sending or displaying offensive, obscene, harassing, insulting, or attacking messages, pictures, or other forms of inappropriate communication.
  - ⊗ Trespassing on the rights of other users by falsifying user identities, sharing, using, or displaying account numbers or passwords.
  - ⊗ Damaging or disabling files, computers, related equipment, or the work of others.
  - ⊗ Intentionally wasting limited resources which prevent other users from gaining access to these resources.
  - ⊗ Using the Internet for non-educational purposes.
  - ⊗ Violating copyright laws.
  - ⊗ Revealing any personal address or phone number.
- These misuses, in any form, will not be tolerated. Violations will result in loss of access privilege, detention, restitution for monetary damages, and/or suspension. In extreme cases legal action will be pursued and families will be held liable for any damages incurred.

## Saint Jude Catholic School Disclaimer

Saint Jude Catholic School makes no warranties of any kind, whether expressed or implied, for the service it is providing. The school will not be responsible for any damages a user suffers. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or and users' errors or omissions. Saint Jude Catholic School will not be responsible for the accuracy, nature, or quality of information stored on school diskettes, hard drives, servers; nor the accuracy, nature, or quality of information gathered through school provided Internet access. Saint Jude Catholic School will not be responsible for unauthorized financial obligations resulting from school provided Internet access. This policy and all its provisions are subordinate to local, state and federal statutes.

# Saint Jude Catholic School

## Internet and On-line Access Contract

In exchange for the use of Saint Jude Catholic Schools' Internet Connection and other technologies, we understand and agree to the following:

1. That the use of Saint Jude Catholic Schools' Internet connection and other technologies is a privilege that may be revoked by the School or system administrators at any time for abusive conduct. Such conduct would include but not be limited to, the placing of unlawful information on the system, and defamatory, abusive, obscene, profane, sexually oriented, threatening, harassing, racially offensive, tasteless, dangerous, or illegal material, subscribed to or received by the user. The staff of Saint Jude Catholic School will be the sole arbiter of what constitutes abusive conduct as described above.
2. That the use of Saint Jude Catholic Schools' Internet connection and other technologies is a privilege that may be revoked by the School or system administrators at any time for conduct that embarrasses, harms or in any way distracts from the good reputation of Saint Jude Catholic School and its faculty and staff, or any organizations affiliated with the school.
3. That Saint Jude Catholic School reserves the right to review any material stored in files or electronic mail and will edit or remove any material that the staff, at its sole discretion, believes may be in violation of this agreement.
4. That all information services and features associated with Saint Jude Catholic Schools' Internet Connection are intended for educational purposes and any other use is expressly forbidden.
5. To abide by all rules and regulations of system usage as described by the Acceptable Use Policy and the staff of Saint Jude Catholic School.
6. In consideration for the privilege of using Saint Jude Catholic Schools' On-Line-Services and in consideration for having access to the information contained on it, I hereby release and save harmless Saint Jude Catholic School and its faculty and staff for any and all claims of any nature including third party claims arising from my use or inability to use Saint Jude Catholic Schools' On-Line-Services.
7. My access to any use of Saint Jude Catholic Schools' is subject to such limitations as may be established by the administrators of the system, which may be changed from time to time. I understand my access may be terminated at any time.

Signature of student	Printed Name of student	Room number of student

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

\_\_\_\_\_ I do not wish for my student(s) to have access to the Internet.